

# UCLA COLLEGE SUMMER INSTITUTE

## PARTICIPANT AGREEMENT

*The Agreement below must be agreed upon by the Participant, hereinafter called "The Participant" at the time of registration for the UCLA College Summer Institute Program, hereinafter referred to as "The Program" which includes any related activities arising therein.*

**Program Dates:** July 30, 2018 – September 14, 2018 except for those who are enrolled in extended housing (Stay-through Housing), in which case the dates are July 30, 2018 – September 19, 2018

The University is committed to offering all Participants an educational experience of the highest quality and maintaining a safe and respectful learning environment. You will be entering into a community of students and educators and will be expected to conduct yourself in a manner which demonstrates respect for yourself, your fellow Participants, UCLA's faculty and staff members, Program administrators, and members of the local community.

1. This Participant Agreement shall be in effect during the designated Program dates and for any extended period agreed upon by The Participant and UCLA New Student & Transition Programs, whichever is longer.
2. The Participant must abide by the rules and regulations set forth by the Regents of the University of California, on behalf of its Los Angeles campus, hereinafter called "The University," or "UCLA," including, but not limited to, rules and regulations of UCLA New Student & Transition Programs (NSTP), the UCLA Office of Summer Sessions, hereinafter called "Summer Sessions". Participants will be expected to meet the highest standards both academically and behaviorally and will be held fast to a commitment to academic and personal integrity, respect for all members of the community and teaching, research, administration, disciplinary procedures, or other University activities, regard for the basic rules of physical safety, and compliance with directions of University or other public officials. Conduct that threatens the health or safety of any person or that poses a threat of causing damage to University or community property will not be tolerated. Use of any Tobacco Product as defined in the [UCLA Policy 810](#), including smoking, chewing, spitting, inhaling, ingesting, burning, or carrying any lighted or heated Tobacco Product is prohibited on any University Owned or Leased Property. Participants are subject to discipline for conduct in violation of the [UCLA Student Conduct Code](#) and the foregoing standards.
3. The Program carries UC credit, and The Participant's accomplishment for the UCLA coursework of The Program will be reported in terms of grades. Grades will be recorded on an official University of California transcript, a permanent record that reflects all courses and units completed at UCLA. Full participation is essential to The Participant's success in The Program. The Participant should consult The Program concerning any foreseeable, prolonged absence prior to The Program start date. In the event that such absence is detrimental to The Participant's success in The Program, The Program may discuss cancelling The Participant's registration with The Participant.
4. Motor Vehicles: Participants who need parking will be responsible for purchasing an appropriate parking permit. Participants must use campus-approved transportation for all off-campus excursions and events unless otherwise authorized. Participants may not transport other Participants who are minors without written permission from The Guardians of all Participants involved.
5. Permission for Use of Name, Image, and Statements: The Participant grants The Regents of the University of California permission to record and reproduce the photographic image, videographic image, and oral or

recorded statements of The Participant or any part of The Participant's original project or performance, as well as The Participant's name, identity, and voice, in any publication of The Regents of the University of California intended for furthering the mission of the University, including research, educational, promotional, fund-raising, or other related use, including but not limited to, film broadcast, printed publications, webpages, and web-based publications, associated with The University. The Participant waives and releases The Regents of the University of California, its officers, agents, and employees, from any claim or liability relating to the use the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant's original project or performance, as well as The Participant's name, identity, and voice. The Participant acknowledges that The Regents of the University of California will rely on this permission and release in producing, broadcasting, and distributing materials containing the photographic image, videographic image, and oral or recorded statements of The Participant or any part of The Participant's original project or performance, as well as The Participant's name, identity, and voice, and that The Participant will not receive any money or remuneration of any kind from The Regents of the University of California related to this permission and release or the materials covered by this permission and release.

6. Use of Technology: The Participant is subject to all existing laws (federal and state) and University regulations and policies on use of technology, including not only those laws and regulations that are specific to computers and networks, but also those that may apply generally to personal conduct such as:
  - A. UC Electronic Communications Policy:  
<http://policy.ucop.edu/doc/7000470/ElectronicCommunications>
  - B. UCLA E-mail Policy and Guidelines:  
<http://www.adminpolicies.ucla.edu/app/Default.aspx?&id=455>
  - C. IT Services Acceptable Use Policy:  
<http://www.bol.ucla.edu/policies/aupdetail.html>
  - D. The UC Policy on Copyright Ownership:  
<http://copyright.universityofcalifornia.edu/resources/copyright-ownership.html>
  - E. Bruin OnLine Service Level Agreement:  
[http://www.bol.ucla.edu/policies/BOL\\_SLA.pdf](http://www.bol.ucla.edu/policies/BOL_SLA.pdf)

Any violation may result in technology related privileges being restricted or revoked and may also result in The University undertaking disciplinary action. If the violation constitutes a criminal offense, appropriate legal action may be taken.

7. Medical Responsibility: The Participant is expected to have consulted with his/her healthcare providers with regards to any individual medical, physical, or mental health needs. The University will not be responsible for attending to any emergent medical, physical, or mental needs of The Participant other than as an accommodation for a previously disclosed and documented disability.
8. The Participant acknowledges and agrees that, in the unlikely event that The Participant requires urgent medical care or experiences a medical emergency while attending The Program, University staff and its authorized representatives may provide an attending healthcare provider (including a paramedic) with The Participant's emergency contact information.
9. No prescription or over-the-counter medication will be available on site. The Participant is solely responsible for provision and (self-) administration of any needed prescription or over-the-counter medication as directed by their healthcare provider(s).

10. Health Insurance: Participants must maintain sufficient health insurance coverage until the fall quarter begins in order to participate in The Program. As such, Participants will be automatically enrolled in the UC Student Health Insurance Plan (US SHIP), a comprehensive medical insurance program offered to UCLA students at a prorated fee, reflecting the Program duration. UC SHIP coverage includes medical, vision, dental, behavioral health and pharmaceutical care. The UCLA Arthur Ashe Student Health & Wellness Center (Ashe Center) will be The Participant's primary health care facility in which Participants are expected to initiate their healthcare needs. For psychological assistance, the UCLA Counseling and Psychological Services (CAPS) will be The Participant's first stop.

Participants who already have insurance coverage comparable to UC SHIP and do not wish to keep UC SHIP must submit a UC SHIP waiver application by the deadline specified on the NSTP website. Submission of the waiver application does not guarantee that UC SHIP enrollment will be waived. Unless the waiver application is approved, The Participant will remain enrolled in UC SHIP and will be responsible for the UC SHIP fee. In addition to UC SHIP charges, all Participants will be assessed user fees for the Ashe Center and CAPS services. These user fees may not be waived under any circumstances at any time, even if the UC SHIP waiver request is approved.

For Participants enrolled in UC SHIP, the insurance coverage dates are July 30, 2018 through September 23, 2018. However, services outside of the Ashe Center, Bruin Health Pharmacy and CAPS will not be accessible until all Program fees are paid in full.

Regardless of the UC SHIP enrollment status, all Participants can access services provided by the Ashe Center and CAPS on a fee for service basis.

All costs of any paramedic transportation and/or medical attention or treatment rendered to The Participant shall be the sole responsibility of The Participant. The University and The Regents of the University of California shall not assume responsibility for any of The Participant's medical expenses.

11. Accommodations for Disabilities: Disclosure of information regarding disabilities and requests to be accommodated for the disabilities will allow UCLA to ascertain your eligibility and the reasonableness of such requests. The [Center for Accessible Education \(CAE\)](#) is The University's office in charge of addressing possible accommodations. If The Participant has any existing disability(ies) that requires certain accommodations to meet The Program's demands, The Participant must formally request the said accommodations in a timely manner. The first step of such request is to contact CAE at (310) 825-1501 upon registration. After the initial communication with CAE, The Participant should inform NSTP at (310) 206-6685 or email through the MyUCLA Message Center ([with UCLA login](#) or [without UCLA login](#)) to allow NSTP to coordinate with CAE as needed. Once a complete request is received and The Participant is deemed eligible for disability-based accommodations, The Participant will have an opportunity to discuss reasonable accommodations and appropriate academic adjustments. In the event that The Participant is not satisfied with the planned accommodations, The Participant may withdraw from The Program and will receive a full refund of valid payment received for The Program.
12. The Program includes a residential plan with additional academic support and social activities in a residential setting on campus. Participants who do not want the residential plan may opt out of the residential plan and participate in The Program as a commuter including all additional academic support and social activities. In order to opt out, Participants must notify NSTP by the payment deadline specified on the NSTP website. Once the request is processed, the residential plan will be cancelled and fees will be adjusted.

13. Participants are responsible for their own means of transportation to and from The Program check-in and check-out locations. Participants who have opted out of the residential plan are responsible for their own means of transportation to and from The Program and meals during The Program.
14. Residential Plan: The terms 14A-14F apply to The Participant unless the residential plan is cancelled.
  - A. The University will provide The Participant with a triple-occupancy furnished room in a residence hall for the duration of The Program. In the event that The Participant's travel logistics warrant additional lodging accommodations beyond The Program's check-in and check-out dates, The Participant is fully responsible for securing any additional housing and meals. The Participant may sign up for extended on-campus housing to cover five additional days between the last day of The Program and the campus fall move-in date at an additional charge (hereinafter referred to as "Stay-through Housing". Requests to add or cancel Stay-through Housing must be made by the deadline specified on the NSTP website. Any changes after the deadline will result in a late change fee. The provision of housing is subject to availability, and The University reserves the right to change housing assignment at any time without prior notice. The University does not promise or guarantee to The Participant an assignment to any specific roommate, any particular room, facility, or amenities including, but not limited to, climate control and laundry in close proximity. The terms and conditions set forth herein apply to all room types occupied by one, two, or three residents. The University shall furnish three meals per day, breakfast, lunch, and dinner. Dinner will be the first meal served on the first day of this Agreement. Breakfast will be the last meal served on the last day of this Agreement.
  - B. The University will make a reasonable effort to assist Participants with dietary restrictions and understanding their food options. However, The Participant must acknowledge that there are certain risks of cross-contamination in using the facilities on campus and that The University cannot assume responsibility for strict adherence to the specific dietary needs of The Participant. Any Participant who wishes to request special meal options must contact NSTP at (310) 206-6685 or email through the MyUCLA Message Center ([with UCLA login](#) or [without UCLA login](#)) upon registration. Such a request does not guarantee that accommodations can be made.
  - C. The Participant shall not sublease the room or use it in any other manner than as a personal residence. The Participant shall leave the room in an undamaged, clean, and orderly condition at the termination of this Agreement. The Participant shall not perform or arrange for non-University staff to perform any repairs of damages or any corrections of deficiencies in the premises, either during or upon termination of The Participant's tenancy. Participants are responsible to report deficiencies and damages to the front desk. Notwithstanding such a report, The Participant shall be liable for any damage done to the premises or deficiencies caused by The Participant. Normal wear and tear is expected.
  - D. The University may enter The Participant's room during normal working hours for cleaning, maintenance, and/or any reason allowed by law, including but not limited to a need to make repairs, to ensure compliance with health and safety regulations, or in the event of an emergency, building evacuation, or abandonment of the room by either The Participant or The Participant's roommate(s).
  - E. Mold and mildew may be injurious to one's health. Therefore, The Participant shall inspect the premises, and every part thereof, at the outset of the tenancy, for any signs of moisture, mold, or mildew therein. The Participant shall thereafter keep the premises well-ventilated, clean, and dry of any signs of mold or mildew from all surfaces; promptly notify the front desk of any dampness from leaks, overflows, water intrusion, etc.; and promptly notify front desk of any malfunction of ventilation, air conditioning, or heating systems. The Participant shall be liable for any injuries or damages that may result from any negligent performance of the foregoing duties.

- F. Construction and/or remodeling or repair of academic, residential and dining buildings on the UCLA campus in the vicinity of the residence halls and apartments may occur during normal daytime working hours, resulting in disturbances and disruptions, including, but not limited to, increased noise and dust in the area surrounding the residence halls and apartments. The Participant agrees that he/she has been advised of said construction, and acknowledges that there may be disturbances and disruptions resulting from construction and has agreed to such.
15. The Participant shall pay all fees for The Program in full, including the housing fee of The Program, as well as Stay-through Housing fees if applicable, in accordance with the deadlines and amounts specified on the NSTP website. In the event of lost, broken, or unreturned key cards, The Participant may be assessed additional fees. All such additional fees will not be refunded. Fees are not refundable after the applicable refund deadlines specified on the NSTP website regardless of whether The Participant remains enrolled in The Program. In the event that The Participant withdraws from The Program or makes changes to enrollment and housing selections, refund of valid payment received for The Program will be issued in accordance with the refund obligations as set forth on the NSTP website.
16. The University assumes no responsibility and provides no insurance or financial protection for The Participant's personal property.
17. Program changes and cancellation: The University reserves the right at any time, without prior notice, to cancel, change, or substitute any advertised activities of The Program in emergencies or changed conditions, or in the interest of The Program or The Participant, at The University's sole discretion. The University will make reasonable efforts to sustain The Program's overall academic objectives, but makes no guarantees about any academic activities. The University reserves the right to alter the cost in order to meet unexpected changes in Program related activities. Further, The University reserves the right to cancel The Program without notice (subject to refund obligations as set forth on the NSTP website) and reserves the right to decline any application.
18. The University assumes no responsibility for failure to perform any terms or conditions of this Agreement due to any force majeure event. For purposes of this Agreement, the term "force majeure" shall mean fire, earthquake, flood, act of God, strikes, work stoppages or other labor disturbances, riots or civil commotions, litigation, war or other act of any foreign nation, plague, epidemic, pandemic, power of government or governmental agency or authority, or any other cause like or unlike any cause mentioned above, which is beyond the control or authority of The University.
19. The Participant certifies that the statements made on the application in connection with this Agreement are true and correct. Providing false or incorrect information to The University is grounds for immediate cancellation of The Participant's Program registration.

In Closing:

A breach of this Agreement by The Participant, including but not limited to, delinquency in payment, may result in any or all of the following actions: dismissal from The Program, holds on The Participant's records, disciplinary actions, and collection activities. The Participant shall remain responsible for all Program related charges. It is understood and accepted that in the event of dismissal or withdrawal from The Program, The Participant may not take part in any subsequent Program activities.